RULES RELATING TO EVALUATION/ MARKING FOR SELECTION OF UNIVERSITY OFFICERS - 1999

PREAMBLE

In order to streamline the selection procedure for appointment of university officers (BPS-17 to 19) and in pursuance of Clause 7(i) of the First Statutes of the University of Peshawar Act-1974 read with Clause 22(2)(r) and Clause 30 (2) of the said Act, the following rules relating to evaluation/marking system for appointment of the University officers as defined in the University of Peshawar Act-1974 and Administrative Staff Pay Revised Statutes-1976

2. <u>TITLE</u>

These Rules shall be called the University of Peshawar Evaluation/Marking Rules 1998 for selection of officers to various Administrative Posts in the University.

3. COMMENCEMENT

These Rules shall come into force with immediate effect.

4. **APPLICATIONS**

These Rules shall be applicable in all cases of selection, recruitment and appointment of University Officers in BPS-17 to BPS-19

5. EVALUATION/MARKING SYSTEM

The total marks for evaluation in case of appointment of University Officers in BPS-17 and above shall be one hundred to be awarded on the basis of the following:

		BPS-		BPS-	BPS-
			17	18	19
i.	Academic Record	=	30	25	25
ii.	Screening test	=	30		
iii.	Experience	=	10	15	15
iv.	ACR for the last 05 years	=	-	20	20
viii.	Performance in the interview	=	30	40	40
	Total:	=	100	100	100

6. ACADEMIC RECORD

(For BPS-17)	=	30 Marks.
(For BPS-18 & 19)	=	25 Marks.

(i) In the case of appointment of University Officers, the academic marks of all the four examinations (Matric to M.A./M.Sc.) shall be taken into account and calculated as:

1. (For BPS-17)

(Sum of the Marks obtained from Matric to M.A./M.Sc.) X 30

(Sum of the total maximum marks from Matric to M.A./M.Sc.

2. (For BPS-18 & 19)

(Sum of the Marks obtained from Matric to M.A./M.Sc.) X 25

(Sum of the total maximum marks from Matric to M.A./M.Sc.

To illustrate, if a candidate obtains 2120 marks out of 3650 marks in four examinations, his credit will come to:

17.42 marks out of 30, to be counted as 17 marks.

7. SCREENING TEST ------ 30 Marks.

(A) <u>Screening test.</u>

A screening test shall be conducted in case of appointment in BPS-17, by a screening committee consisting of the following:

1. The Registrar	(Convener)
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- 2. The Concerned Sectional Head (Member)
- 3. The Director, P&D (Member)
- 4. Deputy Registrar (Estt.) or his nominee (Secretary)

The candidate obtaining 18 marks in screening / written test shall stand qualified for interview of the selection board. The secured marks shall be counted for short listing purposes as well as for evaluation.

8. **EXPERIENCE:** 10 / 15 Marks.

Two marks per year over & above the prescribed experience in the relevant field.

- i. (For BPS-17) = 10 Marks ii. (For BPS-18 & 19) = 15 Marks
- i. Experience marks shall be awarded for appointment in BPS-17 and above. However, while awarding marks, the period of minimum requisite experience shall be deducted and, thereafter, two marks per year shall be awarded for additional experience up-to 10 marks in case of appointment in BPS-17 and 15 marks in case of appointment of BPS-18 & 19.

9. MARKS FOR ACR FOR THE LAST FIVE YEARS

i.	(For BPS-17)	=	Nil
ii.	(For BPS-18 & 19)	=	20 Marks

For awarding of Marks:

1. Very Good / Excellent	=	04 marks per year
2. Good	=	03 marks per year
3. Average / Satisfactory	=	01 marks per year

10. **PERFORMANCE IN INTERVIEW**

i.	(For BPS-17)	=	30 Marks
ii.	(For BPS-18 & 19)	=	40 Marks

11. PROCEDURE FOR MARKING IN THE INTERVIEW

(i) Members of the Selection Board shall record their marking independently. After the interview the final grade of candidate based on the assessment of the Members and subject experts shall be determined on the basis of average. In case unanimous decision cannot be taken, the majority decision of Members shall prevail. In the event of a tie, the Vice-Chancellor shall exercise a casting vote.

12. **GENERAL**

- (i) Degrees/Certificates revised with retrospective effect shall be taken into consideration only where such revision has taken place before the last date fixed for receipt of applications.
- (ii) When a candidate fails to provide the proof of secured marks in a particular examination, he shall be deemed to have passed in parts and with the lowest passing marks.
- (iii) CR and ACR for the last five years in respect of in service candidates shall be placed before the Selection Board for perusal.
- (iv) With implementation of these rules and proposed proformas as per annexure, the existing proforma of evaluation for selection university officers stands repealed.